



REPUBLIKA E SHQIPËRISË  
MINISTRIA E SHËNDETËSISË

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)  
(CONSULTING SERVICES)**

May 26, 2016

**ALBANIA**

**ALBANIA HEALTH SYSTEM IMPROVEMENT PROJECT (HSIP)**

**LOAN No: 8466 AL.**

**PROJECT ID NUMBER: P144688**

*Assignment Title: "e-Health Coordinator"*

*Reference No. HSIP/CS/IC/05-2015*

The Government of Albania has received financing from the World Bank toward the cost of the Health System Improvement Project (HSIP), and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include hiring of a local individual consultant for the position of "**e-health Coordinator**".

The e-Health Coordinator will be responsible for coordination and monitoring of e-health related project activities, progress reporting and provision of technical assistance to the MoH divisions and other organizations involved in related activities.

The e-Health Coordinator will be responsible for:

- Timely implementation of e-Health related component activities;
- Ongoing monitoring of execution of project implementation plan, procurement plan and contracts;
- Timely submission of monitoring reports, according to project documentation and project operation manual, in accordance with the legislation of the Republic of Albania and the World Bank, and other reports upon requests;
- Preparation of materials required for project supervision by the World Bank's project team and audit by external auditors;
- Ensuring confidentiality and non-disclosure of official and commercial secrets.

The e-Health Coordinator will be hired from the Ministry of Health of Albania, through a selection process, under a part time basis. He/she will report directly to the Deputy Minister of Health, who will be his/her, contract coordinator, to the Project Manager and / or to the World Bank as per the request. He/she will work in close collaboration with IT Department of Ministry of Health, other project beneficiaries and World Bank team, during the course of the project implementation.

The e-Health Coordinator should have:

- The Master Degree in information systems, informatics, computer science, electronics, electrical engineering, natural sciences or other relevant field;
- Minimum 5, preferably 10 years of professional experience in the field, including experience with government systems;
- Proven previous experiences in designing and developing IT systems in Public and Private Sector;
- Previous experience in health and/or health insurance computerization would be an advantage;
- Experience in similar assignments especially with public administration will be an asset;
- Experience of participation and working with in multidisciplinary teams;
- Previous Experience working with international agencies projects, preferably World Bank funded project;
- Previous experience working with foreign donors will be an advantage;
- Fluency in both written and spoken English;

The Ministry of Health, through Project Coordination Unit (PCU) now invites eligible individual local consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are:

No.	Evaluation Criterion	Points
1.	General Qualifications	30 points
2.	Relevant Experience in the field of the assignment	50 points
3.	Capability to carry out the assignment	20 points
<b>TOTAL</b>		<b>100 points</b>

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s [Guidelines: Selection and Employment of Consultants by World Bank Borrowers](#) (January 2011, revised July 2014), setting forth the World Bank’s policy on conflict of interest.

The assignment will be performed by an **Individual Local Consultant**. The selection method to be applied is **Individual Consultant (IC)**, in accordance with the procedures set out the World Bank’s *Guidelines Selection and Employment of Consultants Under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*” (January 2011, revised July 2014) .

Consultant shall perform the Services during the period commencing July 2016 and continuing through July 2021 *or* any other period as may be subsequently agreed by the parties in writing, under a time base contract. Level of input should be at least 10 days per month.

Further information can be obtained at the address below during office hours 08:00 to 16:30 (Monday to Thursday) and 08:00 to 14:00 on Friday.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **June 10, 2016**.

**MINISTRY OF HEALTH (MOH)**  
**Project Coordination Unit (PCU)**  
**Health System Improvement Project (HSIP)**  
**Tirana, Albania**  
**Att: Blerina Dudushi**  
**e-mail: [hsip.dudushi@gmail.com](mailto:hsip.dudushi@gmail.com)**  
**Att: Elma Dogani**  
**e-mail: [hsip.dogani@gmail.com](mailto:hsip.dogani@gmail.com)**