



REPUBLIKA E SHQIPËRISË  
MINISTRIA E SHËNDETËSISË

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)  
(CONSULTING SERVICES)**

April 29, 2016

**ALBANIA**

**ALBANIA HEALTH SYSTEM IMPROVEMENT PROJECT (HSIP)**

**LOAN No: 8466 AL.**

**PROJECT ID NUMBER: P144688**

*Assignment Title: Design of technical specifications of Supply & installation of Financial Management System Software in about 420 PHCs*

*Reference No. Ref. no. HSIP/CS/IC/06-2015*

The Government of Albania has received financing from the World Bank toward the cost of the Health System Improvement Project (HSIP), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include hiring of a local individual consultant who will ***Design the technical specifications of Supply & installation of Financial Management System Software in about 420 PHCs***.

The consultant will be responsible for the following tasks:

1. Design and development of technical requirement and specification for Supply & installation of Financial Management System Software in about 420 Primary Health Care (PHCs), based on the existing platform
2. Progressive supervising of the installation of Financial Management System Software in about 420 Primary Health Care (PHCs).
3. Verification and validation of system installation though issuing the final “Installation Certification”, and “Acceptance Certification”

The Assignment will be performed in three Phases respectively:

*Phase 1: Phase 1: Inception Report*

*Phase 2: System Designation*

*Phase 3: System Implementation and completion*

Under assignment the consultant is expected to:

- Inspect the existing platform
- Based on the current situation and findings (existing hardware parameters and features), the consultant is required to design technical requirement and specification for Supply & installation of Financial Management System Software in about 420 Primary Health Care (PHCs), in whole Albania territory. Upon to the client’s request, the consultant will provide technical advice during the procurement of Financial Management System Software, regarding the bidder’s technical clarification, revising or updating the technical requirement and specification if needed and/or during the bids evaluation process.

- The consultant will supervise daily bases, the system implementation and will verify and certify the implementation of system parameter as per the technical specifications prepared.
- Along with the client's/ beneficiary representative, the client will test the system and will issue final official "Installation Certification", and "Acceptance Certification", as per the standard prepared by the client/beneficiary.

The consultancy will be carried out by a local individual consultant who should meet the following qualifications:

- Proven previous experience in "IT Projects in Public Administration Institutions" and "IT Projects with high complexity and Systems Integration".
- Master degree in computer science, information management, business administration.
- Bachelor degree in Computer Science or Information Systems.
- Knowledge of World Bank's Procurement Procedures

The Ministry of Health, through Project Coordination Unit (PCU) now invites eligible individual local consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are:

No.	Evaluation Criterion	Points
1.	General Qualifications	30 points
2.	Relevant Experience in the field of the assignment	50 points
3.	Capability to carry out the assignment	20 points
<b>TOTAL</b>		<b>100 points</b>

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's [Guidelines: Selection and Employment of Consultants by World Bank Borrowers](#) (January 2011, revised July 2014), setting forth the World Bank's policy on conflict of interest.

The assignment will be performed by an **Individual Local Consultant**. The selection method to be applied is **Individual Consultant (IC)**, in accordance with the procedures set out the World Bank's *Guidelines Selection and Employment of Consultants Under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*" (January 2011, revised July 2014) .

The assignment should be performed within 5 months. The consultant will spend 2 months for implementation of phases 1&2, and 3 months for i period for phase 1 and phase 2 and 3 months. It is expected to start on June 2016 until to January 2017.

Further information can be obtained at the address below during office hours 08:00 to 16:30 (Monday to Thursday) and 08:00 to 14:00 on Friday.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **May 16, 2016**.

**MINISTRY OF HEALTH (MOH)**  
**Project Coordination Unit (PCU)**  
**Health System Improvement Project (HSIP)**  
**Tirana, Albania**  
**Att: Blerina Dudushi**  
**e-mail: [hsip.dudushi@gmail.com](mailto:hsip.dudushi@gmail.com)**  
**Att: Elma Dogani**  
**e-mail: [hsip.dogani@gmail.com](mailto:hsip.dogani@gmail.com)**