



REPUBLIKA E SHQIPËRISË  
MINISTRIA E SHËNDETËSISË

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)  
(CONSULTING SERVICES)**

**March 10, 2017**

**ALBANIA**

**ALBANIA HEALTH SYSTEM IMPROVEMENT PROJECT (HSIP)**

**LOAN No: 8466 AL.**

**PROJECT ID NUMBER: P144688**

*Assignment Title: "IT Assessment Consultant for Health Insurance Fund"*

*Reference No.: HSIP/CS/IC/09 - 2017*

The Government of Albania has received financing from the World Bank toward the cost of the Health System Improvement Project (HSIP), and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include hiring of a local individual IT consultant for the position of **"IT Assessment Consultant for Health Insurance Fund"**.

The objective of the assignment is to assess the current IT situation of Albanian *Health Insurance Fund* (HIF) and provide IT technical advice for HIF. The consultant will:

- Assess the current IT situation at HIF;
- Produce reports for the status of the current systems, hardware and network infrastructure in use in/for HIF business processes.
- Stakeholder consultations and feasibility assessment to generate additional information and recommendations for implementation on time the HSIP activities planned to be financed for HIS, as a part of the Health Information systems.
- Advisory service to General Director HIF, for establishing a strategy and a specific methodology for the implementation of HIF information systems.
- Preparation of Terms of Reference for HIF staff training/study tours, on:
  - *Albania Health Data Dictionary (HDD)* as a common language which provides the standards, codes, forms, formats and definitions needed for HMIS systems to be able to understand messages, transactions and databases which are shared between more than one application system;
  - *Health Data Model (HDM)*

The consultancy will be carried out by a local individual consultant who should meet the following qualifications:

General Qualification

- Proven previous experience in IT projects in public administration and IT Projects with high complexity and systems integration
- Master degree in computer science, information management, business administration's an advantage.
- Bachelor degree in Computer Science or Information Systems.

Technical Experience:

- At least 10 years of general professional experience of which at least eight years of demonstrated specific experience in information system requirements analysis, business requirements, user requirements, software requirements, interface requirements.
- Have developed Software and Hardware Requirements Specifications
- Extensive knowledge and experience developing, documenting and delivering UML Use Cases and related artifacts such as class diagrams, sequence diagrams, etc.
- Have produced system and software specifications for medium size systems involving large databases handling at least 1000 records or greater either in the public or private sector.
- Similar experience in producing system requirements specifications for Albanian public sector information systems is considered an advantage.
- Have extensive experience with the System Development Life Cycle and have used object-oriented development methodologies, and is familiar with JAD, and similar methodologies and tools.

Additional Skills and Experience

- At least 10 years of professional experience in databases and information systems
- More than 10 years of high level management experience in IT is recommended.
- Experience as MIS Business or Systems Analyst, Project Manager or Senior Engineer, responsible for business and organizational analysis, business process definition, and/or managing large size projects in government organizations, preferably in the social services area.
- High fluency in communicating and writing in both English and Albanian languages is a must

The Ministry of Health, through Project Coordination Unit (PCU) now invites eligible individual local consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are:

No.	Evaluation Criterion	Points
1.	General Qualifications	30 points
2.	Relevant Experience in the field of the assignment	50 points
3.	Capability to carry out the assignment	20 points
<b>TOTAL</b>		<b>100 points</b>

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's [\*Guidelines: Selection and Employment of Consultants by World Bank Borrowers\*](#) (January 2011, revised July 2014), setting forth the World Bank's policy on conflict of interest.

The consultant should be a Local Individual Consultant. The selection method is Local Individual Consultant (IC), in accordance with the procedures set out the World Bank's *Guidelines Selection and Employment of Consultants Under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*" (January 2011, revised July 2014) .

The assignment should be performed within 4 months and the level of inputs is estimated about 17 working days. The Assignment is expected to start on March until to June 2017.

Further information can be obtained at the address below during office hours 08:00 to 16:30 (Monday to Thursday) and 08:00 to 14:00 on Friday.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **March 25, 2017**.

**MINISTRY OF HEALTH (MOH)**  
**Project Coordination Unit (PCU)**  
**Health System Improvement Project (HSIP)**  
**Tirana, Albania**  
**Att: Blerina Dudushi**  
**e-mail: [hsip.dudushi@gmail.com](mailto:hsip.dudushi@gmail.com)**  
**Att: Elma Dogani**  
**e-mail: [hsip.dogani@gmail.com](mailto:hsip.dogani@gmail.com)**